

**NWC Guide and Orientation to Learning at a Distance (GOLD) Process** NWC Gold is designed to be a step by step process for first time distant students. This process will help you access your accounts for email, blackboard, and blackboard collaborate

**Questions or problems?** Use live chat! (bottom right)

Call: 907-443-8421

Email: [nwc.info@alaska.edu](mailto:nwc.info@alaska.edu)

Anytime throughout this process!

**Before you start:** Make sure this process is completed on the actual computer you will use to attend your class(es). Additionally, make sure it has been 48 hours since your registration was completed.

### **1. Find your username and create a password**

- Go to: [Easy Login Maintenance Option \(ELMO\)](#)
- This site will:
- Ask you several security questions
- Find your UA username and student id
- Allow you to create/change your password

**Note:** This username/password will be for UA Mail, Blackboard, and Blackboard Collaborate.

#### **- Sign into your UA Google Mail**

- Go to: [UA Mail](#)
- Sign in with your username and password from the previous step

#### **- Check Browser for Compatibility**

- Go to: [Blackboard Browser Check](#)
- Update indicated items if there are deficiencies.

**Note:** Mac users will not use java with their browser and will need to do an additional download after logging into NWC GOLD Process on Blackboard.

- A full list of [Supported Browsers on different Operating Systems](#) can be found here.

- **Sign into Blackboard**
- Log into Blackboard to see how Blackboard and Blackboard Collaborate work!
- Go to: [Blackboard](#)
- Sign in with the same username and password as your UA Mail

**Still having difficulty logging into your accounts? Contact UAF Office of Information Technology at 1-800-478-8226 and select #3 for a support technician.**

We're sorry for any frustration, and we are working hard to address your problem. If you haven't already contacted us, please do so!