This is an introductory course on income tax basics and payroll for small rural businesses. The tax portion of the course will cover the basic income tax forms and schedules for individuals and small business owners, an overview of tax deductions and credits, record keeping, and strategies to reduce taxes. The payroll portion of the course will cover an introduction to methods used to calculate payroll, earnings, deductions, and net wages and city, state, and federal tax reporting forms.

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